

**Clackamas Community College**  
Online Course/Outline Submission System

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**Section #1 General Course Information****Department:**Counseling**Submitter**

First Name: Guadalupe

Last Name: Martinez

Phone: 3185

Email: lupem

**Course Prefix and Number:**HD - 185**# Credits:**1**Contact hours**

Lecture (# of hours): 11

Lec/lab (# of hours):

Lab (# of hours):

Total course hours: 11

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

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**Course Title:**Prior Learning Portfolio Development I**Course Description:**

Students are guided through the required steps of building a portfolio with the goal of requesting college credit for learning acquired through work experience, volunteer work, industry training, etc. Details of the content of the portfolio are explained and alternative options for obtaining college credit through non-traditional learning experiences are reviewed.

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**Type of Course:**Lower Division Collegiate**Reason for the new course:**

Align with state requirements and departmental offerings

**Is this class challengeable?****No**

Can this course be repeated for credit in a degree?

**No**

Is general education certification being sought at this time?

**No**

Does this course map to any general education outcome(s)?

**No**

Is this course part of an AAS or related certificate of completion?

**No**

Are there prerequisites to this course?

**No**

Are there corequisites to this course?

**No**

Are there any requirements or recommendations for students taken this course?

**No**

Are there similar courses existing in other programs or disciplines at CCC?

**No**

Will this class use library resources?

**No**

Is there any other potential impact on another department?

**No**

Does this course belong on the Related Instruction list?

**No**

GRADING METHOD:

Pass/No Pass Only

**Audit:No**

When do you plan to offer this course?

**✓ Winter**

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

**No**

Will this course appear in the college catalog?

**Yes**

Will this course appear in the schedule?

**Yes**

**Student Learning Outcomes:**

Upon successful completion of this course, students will be able to:

1. describe the basic steps in the prior learning process,
2. list and rule out all credit for prior learning options,
3. relate career and educational experiences to CCC courses,
4. write a concise goal statement with regard to Credit for Prior Learning (CPL),
5. complete a full education plan with an advisor,
6. compile a detailed work history,
7. consult with appropriate faculty member to determine pursuit of credit for prior learning.

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***This course does not include assessable General Education outcomes.***

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**Major Topic Outline:**

1. Personal objectives for CPL.
2. Intent of credit for prior learning.
3. Alternative credit-yielding options.
4. Steps of CPL process at CCC.
5. Prior experience in relation to CCC coursework.
6. Transferable skills and career options.
7. Knowing key CCC faculty in CPL process.
8. Educational planning with an academic advisor.
9. Components of CPL portfolio.

**Does the content of this class relate to job skills in any of the following areas:**

- |                                      |           |
|--------------------------------------|-----------|
| 1. Increased energy efficiency       | <b>No</b> |
| 2. Produce renewable energy          | <b>No</b> |
| 3. Prevent environmental degradation | <b>No</b> |
| 4. Clean up natural environment      | <b>No</b> |
| 5. Supports green services           | <b>No</b> |

Percent of course:0%

## **Section #2 Course Transferability**

Concern over students taking many courses that do not have a high transfer value has led to increasing attention to the transferability of LDC courses. The state currently requires us to certify that at least one OUS school will accept

a new LDC course in transfer. Faculty should communicate with colleagues at one or more OUS schools to ascertain how the course will transfer by answering these questions.

1. Is there an equivalent lower division course at the University?
2. Will a department accept the course for its major or minor requirements?
3. Will the course be accepted as part of the University's distribution requirements?

If a course transfers as an elective only, it may still be accepted or approved as an LDC course, depending on the nature of the course, though it will likely not be eligible for Gen Ed status.

Which OUS schools will the course transfer to? (Check all that apply)

Identify comparable course(s) at OUS school(s)

How does it transfer? (Check all that apply)

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First term to be offered:

Next available term after approval

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